

WORMEGAY PARISH COUNCIL MEETING AGENDA

I hereby give notice that a meeting of the above named Parish Council will be held on **Tuesday 23rd May at 7.00pm at the Wormegay Mission Room**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving on the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited and welcome to attend.

AGENDA

1. To elect the chairman - chairman to sign the declaration of acceptance of office
2. To elect the vice-chairman
3. To consider accepting apologies for absence
4. To receive declarations of interest and requests for items on the Agenda
5. To consider any declarations of acceptance of office that have not been received and to decide whether to grant an extension or declare the seat vacant
6. To consider the process for the co-option of councillors for the vacancies arising from the election process (3 vacancies)
7. To consider bank signatories
8. To consider the councils standing orders
9. To consider and agree the councils risk assessment document
10. To receive the Chairman's, Borough Councilors and Clerks Reports
 - a. Borough Councilors Report
 - b. Chairman's Report
 - c. Clerks Report
 - i. CILs grant of £734.40
 - ii. Tree preservation requested for two additional trees in Wormegay as per previous meeting, also chasing on Bardolf's oak
 - iii. Proposals for noticeboards (see document Notice Board Options & Costs)
 - iv. Change in library services from July: new dates on the website, arriving at 9.50am and departing 10.10am
 - v. Temporary event notice Glenkindie Stoke Road 3rd June
11. To approve minutes of last meetings 28th March 2023

12. To receive reports from last meeting
13. Planning for Annual Parish Meeting: 30th May 2023. Who will chair, who should be invited, confirming location & timing
14. Health and Safety Topics
15. Planning topics
 - a. [Ref. No: 23/00683/F Castle Dene Subdivision: Deadline to comment, 7 June](#)
 - b. [Ref. No: 23/00057/HEDGE Hedgerow Removal Notice: No Objection](#)
 - c. [Ref. No: 22/02086/FM Installation of solar farm: Awaiting Decision](#)
 - d. Ref. No: 22/02082/CM Construction of vacuum sewage pumping station: Awaiting Decision
 - e. [Ref. No:22/01333/FM/ Erection of Cold Store & Change of Use: Awaiting Decision](#)
16. Highways
 - a. Potholes which have been reported and their references:
 - i. Saxon Way: ENQ900232583
 - ii. The Bungalow, Castle Road: ENQ900232584
 - iii. Balvenie, Castle Road; ENQ900232585
17. To consider the financial report for this meeting and approval of cheques. Financial statement £25340.76 as of 28 April 2023:
 - a. Cheques for approval:
 - i. Grass cutting, invoices #11,#12: £187
 - ii. Clerk salary: £235.20
 - iii. Review grant application from Diana New for Road: £90
 - b. Anticipated cheques:
 - i. Grass cutting, invoices #13 #14: £187
18. To receive feedback/queries from the Parishioners
19. To receive items for the next Agenda
20. To agree the date and time of the next parish council meeting, proposed 27th June 2023