

## WORMEGAY PARISH COUNCIL MEETING MINUTES

The meeting of Wormegay Parish Council took place on Tuesday 28th June at 7.00pm at the Wormegay Mission Room.

**Present:** *Chairman:* Peter Sneesby, *Councillors:* Nick Malby, Jill McArdle, Elizabeth Gannon, Mike Johnson, Fiona Jebb, Dawn Payne and *Clerk:* Jo Panrucker and five Parishioners

### 1. To elect a Chairman

Cllr Sneesby was elected as Chairman by the Parish Council

### 2. To receive the Chairman's declaration of office

**Action:** Cllr Sneesby to complete and provide to the clerk

### 3. To appoint a Vice-Chairman

Cllr Malby was elected as Vice Chairman by the Parish Council

### 4. To approve the appointment of Parish Clerk/RFO

Jo Panrucker confirmed as Parish Clerk/RFO

### 5. To consider accepting apologies for absence

*County Councillor:* Jim Moriaty

*Borough Councillors:* Mike Howland and Geoff Hipperson

### 6. To receive declarations of interest and requests for items on the Agenda

NA

### 7. To receive the Chairman's, Borough Councillors and Clerks Reports

*Chairman's report:* clerk duties are in the process of being handed over

*Borough Cllr report:* See appendix 1. Update provided on Norfolk transport plan; Norfolk Access Scheme highlighted as a resource for any Parishioners in need of financial guidance and advice - contact [Suzanne.dunwoody@norfolk.gov.uk](mailto:Suzanne.dunwoody@norfolk.gov.uk) for more information; Applications for tree planting still being requested by the council; Wellbeing packs for Norfolk carers can be obtained here: [https://forms.norfolk.gov.uk/service/carers\\_wellbeing\\_pack](https://forms.norfolk.gov.uk/service/carers_wellbeing_pack)

*Clerks Report:* currently onboarding, have obtained extension to AGAR (annual governance and accountability return) submission to July 2022; intention to bring website proposals to the next meeting - connect with Mike Chopping as IT students may want to use it as a project; Request for Cllrs to sign forms to grant clerk access to bank account (approved)

### 8. To approve minutes of last meeting May 2022

Minutes from 31 May 2022: Grass cutting trialed successfully with new provider

### **9. To receive reports from last meeting**

**Action:** Clerk to contact Geoff Hipperson to organise collection of Wormegay files

Cllr Payne informed parish that there is a whatsapp group regarding Anglian Water's sewage plans - please contact her if you wish to be added

Cllr Johnson - requested volunteers to repaint village gates at bridge end

Cllr Sneesby - has benches and is waiting for Thanos to schedule their installation

**Action:** Cllr Malby to speak to Middleton Aggregates regarding vehicles going through the village

Cllr Sneesby - investigating options for a village flag pole

### **10. Health & Safety topics**

Speed signs: concerns it's not working, **Action:** Cllr Sneesby to check batteries. Concerns over placement - 8 locations were approved by highways, 4 were agreed by the council to be value add, and the sign will rotate between these sites

### **11. Planning topics**

None

**Action:** Clerk to register as contact for Parish

### **12. Highways**

**Action:** Cllr McArdle to contact borough & Andy Wallace to follow-up on pot-holes, pumping station bridge and no parking / passing place sign in single track

### **13. To consider the financial report for this meeting and approval of cheques**

Defer to next meeting - Clerk in process of getting access to financial report

Cheques paid for: NPC subscription, portaloo, locks for speed signs, grass cutting

### **14. To review the Annual Governance & Accountability Return (AGAR) 2021/22:**

**14.1. Approve and sign AGAR Certificate of Exemption**

**14.2. Approve and Sign Section 1 – Annual Governance Statement 2020/21**

**14.3. Approve and Sign Section 2 – Accounting Statements 2020/21**

Defer to next meeting as AGAR could not be completed and extension was obtained from PKF

### **15. To receive items for the next Agenda**

Request to investigate brazier in the village. **Action:** Cllr McArdle to include in discussion with Andy Wallace

Concerns over parking for the wedding venue at the school.

**Action:** Clerk to include Diocese update for school in next parish meeting

Query on whether allotment site could be used for tree planting

### **16. To agree the date and time of the next parish council meeting.**

Confirmed as Tuesday 26th July at 7pm in the Mission room

## **Local Transport Plan for Norfolk**

The Local Transport Plan (LTP) was agreed at a meeting of Norfolk County Council's cabinet on 6 June and will now need to be signed off by the full council.

The Local Transport Plan (LTP) sets out the county council's overall approach to transport, showing how transport can deliver wider ambitions including a growing economy, strong communities and reducing the impact on the environment.

Transport is now the biggest emitter of carbon of any sector in the UK and this plan is important in setting out the council's policy framework for achieving carbon reduction of the transport network.

The plan includes the council's vision for improving transport between now and 2036 and is intended to encourage walking, cycling, bus and rail use as well as deliver major projects like the Western Link and Long Stratton bypass.

As part of the plan, the county council wants to investigate the possibility that the network of abandoned railway lines, many of which were closed in the 1960s, could become 'greenways', for use as walking and cycling routes, or even see the return of trains. Parts of several former Norfolk railway lines have already been converted into footpaths and cycle routes, such as the Marriott's Way, Weavers' Way and Lakenham Way. However, there are other stretches, particularly in rural areas, that the council believes should be protected from development, to allow them to eventually be revived for transport use.

The LTP does not have the power to stop developers building on the routes, but the council hopes that by including the possibility of greenways and even future rail use in the plan, it could help to deter them and keep the options open.

## **Norfolk Access Scheme**

### **Message from Suzanne Dunwoody, Client Finance Services Manager**

The Norfolk Assistance Scheme which the public may or may not be aware of. The scheme is available to any Norfolk resident who is experiencing financial difficulties and the team can provide information and guidance to contact support organisations, or provide financial support to assist with the cost of food, energy, water or other essentials including white goods and furniture. NCC has also partnered with AgeUK to provide targeted individuals aged 65 and over as this has been a demographic group we have received the least applications from.

If you have any questions about NAS, please do not hesitate to contact Suzanne for further information [Suzanne.dunwoody@norfolk.gov.uk](mailto:Suzanne.dunwoody@norfolk.gov.uk)

### **Update: Jubilee Trees for Norfolk - June 2022**

The **Jubilee Trees for Norfolk** scheme is now live. NCC are offering tree packs at 50% cost, subsidised by DEFRA and NCC, and the scheme is open to everyone. This will enable up to 40,000 more trees to be planted across the county.

**Community groups in my area can approach me to fund the other 50% of the trees and this is entirely at my discretion.** There is an application process for the scheme and tree packs will be ready for collection in the planting season between December 2022-February 2023. If applicants have reached the payment stage, this means that their planting has been approved by the 1 Million Trees Team.

Please note that the 1 Million Trees team will not be involved in the payment process – applicants must approach me independently and proceed with any agreements and payments directly with me.

The discretionary Highway Member Fund, from which County Councillors can fund Highway and Environmental works in my area, was recently increased by £4,000 to £10,000 so that I can support tree planting and other biodiversity schemes in my area, but my main focus remains highways.

**Guidance notes for the scheme can be found at [www.norfolk.gov.uk/jubileetrees](http://www.norfolk.gov.uk/jubileetrees).** Please get in touch with any thoughts or suggestions at [tree.planting@norfolk.gov.uk](mailto:tree.planting@norfolk.gov.uk)

## **Norfolk's Carers invited to apply for free Wellbeing Packs**

**Norfolk County Council is to provide a further 3,000 free Wellbeing Packs to unpaid carers over the coming months, after previous packs were taken up enthusiastically across Norfolk.**

The packs, which are provided through Covid funding from the Department of Health and Social Care (DHSC), are designed to support unpaid carers and include Personal Protective Equipment (PPE) to support recipients in their role as a carer, as well as a range of pick-me-up items for the carer including chocolates, toiletries, and other treats to bring a little joy in these difficult times.

If you are caring for a friend or loved one, or know somebody that is, you can register your details online to receive a pack. Those who are eligible will have a pack posted directly to their home. To apply for a pack today, please visit:

[https://forms.norfolk.gov.uk/service/carers\\_wellbeing\\_pack](https://forms.norfolk.gov.uk/service/carers_wellbeing_pack)

So far, Norfolk County Council has provided over 4,000 packs to unpaid carers since February 2021, working with partners Carers Matter Norfolk, Caring Together and Carers Voice to deliver them to carers across Norfolk.

The packs have also been made available through Norfolk and Suffolk Foundation Trust, Norfolk and Norwich University Hospital, James Paget University Hospital and Queen Elizabeth Hospital, King's Lynn, all of whom are working in partnership with the Council to support the project.

Unpaid carers can also find a wide range of support available via Carers Matter Norfolk, a service commissioned by Norfolk County Council. Details of the personalised support available for carers can be found at <https://carersmatternorfolk.org.uk/> or by calling 0800 0831 148 (Monday to Friday 9am to 8pm, Saturday 10am to 2pm).

The wellbeing packs for unpaid carers were funded through the Infection Prevention and Control Fund which is provided to Local Authorities by DHSC. The scope of the funding was limited and used to prevent the spread of Covid-19 infections. Norfolk County Council took the decision to use a small proportion of the overall funding towards supporting Carers to keep themselves and their loved ones safe during the pandemic. The majority of the funding was used to prevent the spread of Covid-19 infections in care homes and other care settings.

The Carers Matter Norfolk service is commissioned by Norfolk County Council to offer a range of support for carers of all ages and the people they care for. These include weekly 'Virtual Cuppas' during which Carers can share their concerns and successes and support each other, especially in difficult times.

