

## WORMEGAY PARISH COUNCIL MEETING MINUTES

The meeting of Wormegay Parish Council took place on **Tuesday 7th March 2023 at 7.00pm at the Wormegay Mission Room**

Present: Pete Sneesby (chair) Nick Malby, Jill McArdle, Elizabeth Gannon, Dawn Payne, Fiona Jebb, Jim Moriarty, Mike Howland, *Clerk*: Jo Panrucker and 8 Parishioners

### AGENDA

**1. To consider accepting apologies for absence**

Cllr F Jebb

**2. To receive declarations of interest and requests for items on the Agenda**

NA

**3. To receive the Chairman's, Borough Councilors and Clerks Reports**

**a. Borough Councilors Report**

- i. 2023-24 Council Tax Budgets
- ii. Process for people to get photo ID in order to register for elections  
<https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>  
Cllr J Moriarty: Consultation in progress on election of directly elected leader for Norfolk, and it is expected that by end of 2024 we will have an election

**b. Chairman's Report**

- i. Reflection on last 4 years in term. In summary: Cllrs were elected May 2019 and in that time have managed covid, moved meetings to the Mission Room and been held more accountable by the village as a result. Managed sensitive matters for parishioners and lack of clerk, invested in the village for defibrillator, dog poo bins, speed alert, benches and coordinated community events. Thanks go out to the Cllrs for driving these initiatives forward and for the village in engaging with, and supporting them
- ii. Park farm has reached out because people using Saxon lane & Petticoat lane are getting stuck down the road. They are proposing to install a barrier to stop people and reinstate the footpath to Shouldham Warren, at their cost. Parish is in support of this initiative

**c. Clerks Report:**

- i. 2023 Election Process & Timelines
  1. Between 27th March and 4pm on 4th April: Deadline for proposed cllrs and existing cllrs must complete a [nomination form](#) and submit in person to the borough office: King's Court, Chapel Street, King's Lynn, PE30 1EX. Recommendation is to submit earlier than the deadline and to telephone to make an

appointment: 01553 616773 **Action Clerk:** to consolidate and submit applications following next meeting

2. Depending on the number of submissions, the borough will inform us whether we need to hold an election or not. If we do need to hold an election, this will be on 4th May
  3. Residents planning to vote must [register](#) by 17th April and applications for postal votes need to be received by 18th April, if not already on the electoral register
  4. Change for 2023 elections - voters must show photo ID at the polling stations.
- ii. Agree date for Annual Parish Council Meeting (between 9-23 May) **Action Clerk:** Confirmed 23rd May
  - iii. Agree date for Annual Parish Meeting (between 1 March - 1 June) **Action Clerk:** Confirmed 30th May
  - iv. Agreement to appoint internal auditor **Action Clerk:** to get quotes
  - v. £200 Grant for Coronation was submitted, decisions due beginning of April
  - vi. When do we want to start grass cutting again in the village? **Action Clerk:** Liaise with Rob, agreed that depending on weather this could start from end of March if it is needed

#### **4. To approve minutes of last meetings 24th January 2023**

Approved

#### **5. To receive reports from last meeting**

#### **6. Health and Safety Topics**

#### **7. Planning topics**

- a. [Ref. No: 23/00057/HEDGE Hedgerow Removal Notice: Awaiting Decision](#)
- b. Ref. No: 22/02086/FM Installation of solar farm: Awaiting Decision
- c. Ref. No: 22/02082/CM Construction of vacuum sewage pumping station: Awaiting Decision

#### **8. Highways**

- a. Continued issues with the condition of the roads, and this is epidemic in the county. Cllr J Moriarty is due to meet with A Wallace and review all the villages

#### **9. To consider the financial report for this meeting and approval of cheques. Financial statement £19,085.76 as of 31 January 2023**

- a. Cheques for approval:
  - i. £61 NPTS annual subscription - Approved
  - ii. £117.60 clerk wages - Approved

iii. £312 dog waste annual subscription - Approved

**10. To receive feedback/queries from the Parishioners**

- a. **Action Clerk** - follow-up on notice board from village hall
- b. **Action Clerk** - find historical information about the Mission Room from annual parish meeting
- c. **Action Clerk** - check status of oak tree preservation order for Bardolfs way. Provide list of which ones are on the TPO for next meeting
- d. Coronation plans - picnic on the Sunday but not a large event
- e. Social committee - proposing and event for 2024 Olympics to use the Castle meadow

**11. To receive items for the next Agenda**

**12. To agree the date and time of the next parish council meeting: 28 March 2023**

DRAFT