

Wormegay Parish Council - Meeting Minutes

Chair: Peter Sneesby

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Clerk: Julian Snape

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The meeting of Wormegay Parish Council took place on 27th October 2020 in Mission Room. Wormegay at 7pm.

Present: *Chairman:* Peter Sneesby, *Councillors:* Jill McArdle, Elizabeth Gannon, Mike Johnson.

Clerk: Minutes taken by Cllr McArdle.

1. Apology for Absence: Councillors: Jonathan Pearce, Julian Snape.

2. Declaration of Interest in Items on the Agenda: None

3. Minutes of Meeting Held on 29th September 2020 to be Approved and Signed

Reviewed and approved.

4. Chairman's, Borough Councillors and Clerks Reports

Cllr Sneesby indicated that prior to the meeting today, all councillors received notification of the resignations of Cllr Gwen Reddington and Cllr Kevin Reddington. Their contribution to the council was acknowledged and duly noted over the years of their participation on the council. There will now be two posts that are required to be advertised for a minimum of 14 days.

Action: A notification will be placed on village notice boards. Applicants can contact the chair or clerk of the council and also via the borough council. Candidates will be interviewed individually by all the councillors prior to appointments. Cllr Mike Howland has offered to sit in on interviews to provide a steer. A closed meeting will decide on appointments. The results to be published via notice boards and Facebook.

A second signatory is required for cheques : Cllr McArdle agreed to do this.

Borough Councillor: No report

5. Reports from last meeting – (Parishioners participation limited to 3 mins each)

Updates from last meeting by Chair.

Storage of minutes. Cllr Howland has stated that there is no storage facility via Norfolk county council. There are apparently Apps available to provide storage.

Action: Cllr Sneesby to discuss with clerk regarding storage.

Clearance of Dikes and waterways.

Cllr Sneesby had spoken to Park farm manager who said it was responsibility of Inland Waterways to clear these.

Action: Cllr Sneesby contacted Inland Waterways, who have since been to inspect and some of larger waterways have duly been cleared. However, the smaller channels remain quite congested so further discussion needed with Inland waterways to see if they will be clearing these.

Painting of gates.

Cllr Sneesby approached farm manager about these, who said he would need to discuss with farm owners .

Replacement of Shouldham/Wormegay Footbridge.

Cllr Johnson gave feedback to the council regarding the progress with this.

Consent received from Internal Drainage Board. Works order issued to contractor, Tarmac and awaiting confirmation from Forestry commission that works can proceed. The results of a recent ecological survey have identified a water vole (a legally protected species) in the banks and next to the footbridge.

An Ecologist will need to be in attendance as working method adjusted to demonstrate that all reasonable measures

are available to safeguard the water vole and their burrows/ habitat. As a result there could be a delay in the start of the work.

Defibrillator

The community Heartbeat Trust have given details of the cost of providing a post and mounting it. £275+vat + post and packaging. £200 for the installation.

Action: Cllr Gannon to contact the Rapid Relief Team to see if they would be prepared to help out with costs through a donation. Otherwise Cllrs discussed about the possibility of gaining materials and labour elsewhere to erect post and install cabinet. To be reviewed.

Highways Issues.

UK Power have indicated that the Oak tree in Bardolph's way requires "Feathering", as this is on Highways land, do they have a responsibility to coordinate this work?

There has been a request for another bench just before the bridge into the village.

Need to find out who is responsible for land, can we site this?

Action Cllr McArdle to contact Andrew Wallace to determine who should be dealing with the Oak tree in Bardolph's Way. Can we site the bench on land by bridge and do we need a second licence ?

Inform Mr Wallace of progress with Traffic calming signs and where these should be positioned

Following receipt of grant for Traffic calming signs, it was discussed about where the 4 positions for posts should be..

Action: Cllr Sneesby to complete the required documentation regarding the installation of the traffic calming signs

6. Health and Safety

Nothing to report.

7. Planning

Following on from previous discussion about applications, the clerk indicated that he did not receive one of the applications. No new applications.

8. Financial Report for this Meeting and Approval of Cheques

Current balance: £16,277.13

9. Other village matters and items for future agendas

A request has been received from a parishioner regarding having access to the minutes.

They are available on the parish council site but it was discussed about how we could perhaps provide a précis on the notice boards. To be reviewed.

10. The date and time of the next Parish Council Meeting is Tuesday 24th November 2020 at 7pm at the Mission Room, Wormegay.