

## WORMEGAY PARISH COUNCIL MEETING MINUTES

The meeting of Wormegay Parish Council took place on **Tuesday 31st October at 7.00pm at the Wormegay Mission Room.**

Present: Pete Sneesby, Nick Malby, Dawn Payne, Michael Chopping, Andrew McAdam *Clerk* Vicky Matkin and 8 Parishioners

### AGENDA

**1. To consider accepting apologies for absence**

Pallavi Devulapalli

**2. To receive declarations of interest and requests for items on the Agenda**

N/A

**3. To receive the Chairman's, Borough Councilors and Clerks Reports**

a. Borough Councilors' Report - Cllr Moriarty

- i. Norfolk County Council (NCC) has opened a public consultation on a draft walking, wheeling and cycling strategy for the county.
- ii. Household support winter fund supported by Norfolk County Council and will run until 31 March 2024. More information can be found at <https://www.west-norfolk.gov.uk/costofliving>
- iii. NCC budget consultation on 16<sup>th</sup> November. Large hole in the budget from inaccurate funding
- iv. Training sessions available for Planning – best way to respond, reasons why object/support application

b. Chairman's Report

- i. Park Farm – tractors created a ridge of mud in the road when clearing ditches and on Petticoat Lane, it is the farms responsibility any complaints to be sent to Cllr Malby.
- ii. Issue with beetroot shipping tractors spreading mud on the road
- iii. A new flag has been purchased

c. Clerks Report

- i. Anglian Water Road closures and diversions
- ii. Streetscene Inspectors visiting in December, report highway issues to Cllrs
- iii. HGV and speeding reports for PC Jamie Cowen none reported

#### 4. To approve minutes of last meeting 26th September 2023

Agreed

#### 5. Health and Safety Topics

- i. Verges need cutting along Castle Road – Highways

#### 6. Planning topics

- a. Update on TPO progress
  - i. Cllr Payne explained that the planning application didn't seem accurate but no trees were going to be removed.

#### 7. Highways

- a. Update from Cllr McAdam
  - i. Subsidence filled at Blackborough End
  - ii. Andy Wallace from Highways visited the village and was surprised at how bad the roads were
  - iii. Anglian Water should take a video of the roads before work begins on the water works and submit to highways – **Action** Cllr McAdam to check if this has happened. At the end of the works another video will be taken for comparison.
  - iv. Anglian Water have already started work, substation started in the field and near Hill Estate a car park is being made for workers
  - v. **Action** - Parish to report any problems with Anglian Water works which will be collated by Cllr's

#### 8. To consider the financial report for this meeting and approval of cheques:

- a. Cheques for approval:
  - i. Laptop for clerk £229 **Approved**
  - ii. Uncontested Parish Council Election Fee May 2023 £45.50 **Approved**
  - iii. R Squires Grass Cutting £240 **Approved**
  - iv. Clerk training total £124 **Approved**
    1. Induction £80
    2. Budgeting £44
- b. Requirement for 3<sup>rd</sup> signatory to be added to bank account and to consider changing to online banking – **Action** Clerk Matkin to investigate how

**9. To receive feedback/queries from the Parishioners**

Cllr Payne asked about a wreath for the remembrance service – **Action** Cllr Malby to organise

Request for the grass to be cut on Hill Estate, end of Craven Lane, Cllr's explained this is the responsibility of Highways

Requested update on Mission Room roof – Cllr Malby confirmed he had no response to quote requests. Church architect stated the roof should remain corrugated iron – **Action** Cllr Malby to speak to architect

Cllr Chopping the Wren application for a grant has now changed to a quarterly application process

**10. To receive items for the next Agenda**

N/A

**11. To agree the date and time of the next parish council meeting, proposed 28th November 2023**

Agreed