

# Wormegay Parish Council - Meeting Minutes

Chair: Peter Sneesby

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Clerk: Julian Snape

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**The meeting of Wormegay Parish Council took place on 29th September 2020 in Mission Room. Wormegay at 7pm.**

**Present:** *Chairman:* Peter Sneesby, *Councillors:* Jill McArdle, Elizabeth Gannon, Mike Johnson.

*Clerk:* Minutes taken by Cllr McArdle.

**1. Apology for Absence:** Councillors: Jonathan Pearce, Kevan Reddington, Julian Snape.

**2. Declaration of Interest in Items on the Agenda:** None

### **3. Minutes of Meeting Held on 21<sup>st</sup> July 2020 to be Approved and Signed**

were deemed to have some degree of accuracy but Cllr Sneesby felt there were emissions and therefore did not clearly reflect all discussions at the meeting. All councillors present agreed but it was determined that in circumstances the minutes should be signed off by Cllr Sneesby.

### **4. Chairman's, Borough Councillors and Clerks Reports**

*Chairman:* Electronic minutes. It was confirmed by the clerk that minutes of parish council minutes are not kept electronically by either the borough or county councils. It was also established that the book currently kept by this Parish Council is not a legal requirement.

**ACTION:** Cllr Sneesby to contact Cllr Howard from the borough council to discuss the lack of electronic recorded history of meetings. The minutes book will not be required in the future as meeting minutes will be stored as a hard copy and on a back up disc by the parish clerk.

*Borough Councillor:* No report

*Clerk:* Parish accounts. We did have an extension due to COVID 19 but now signed off

### **5. Reports from last meeting – (Parishioners participation limited to 3 mins each)**

#### *Traffic Calming Grant Application*

We were successful with our application and this was approved. At this stage it is unclear when any work can be progressed on this issue.

#### *Defibrillator*

Cllr Gannon informed the meeting that feedback from the community Heartbeat trust has stated that a solar powered Defibrillator doesn't work well. Thermal bags in a cabinet which would be affixed to a post/pole is the way forward. The cost would be £2300 with an additional £165 per year for the on going maintenance of the defibrillator.

The community Heartbeat trust have stated that following their assessment of the village, two defibrillators would not be warranted for a village of this size.

As of yet the Rapid relief team have not been in touch regarding their offer of a defibrillator.

**ACTIONS:** Cllr Gannon to contact Community Heartbeat trust and Park Farm to see if they are prepared to erect a post on land owned by parish council. Cllr McArdle to contact Highways to clarify which areas of land belong to the Parish Council.

#### *Bridge repairs on Right of way Access into Woods*

Cllr Johnson confirmed that he had feedback from Shaun Dean: Norfolk county council; approval was given to

proceed with drainage works at the bridge and they were awaiting timber to be delivered by their contractor. It is hoped that works will commence within the next few weeks and the dates will be confirmed to Cllr Johnson.

### *Highways*

Cllr McArdle has not had any feedback from Mr Wallace regarding the state of potholes. She fed back that he would look at these but there were no plans to address the issues. However, Cllrs all agreed that when he attended at the November 2019 meeting he agreed to review these and in fact some of potholes have been marked.

ACTIONS: Cllr McArdle to contact Andrew Wallace again to gain feedback on the situation with potholes.

Cllr McArdle also to feedback state of road past park farm as Cllr Johnson stated the road is very uneven and feels like a speed bump when driving over this. Road past other bridge also has same problem.

## **6. Health and Safety**

Nothing to report.

## **7. Planning**

Cllr Gannon feedback that apparently The Antlers on Castle road have put in a planning application for an extension on their home but no notifications have been received by the Parish council.

ACTION: Cllr Sneesby to discuss with the clerk about why the parish council is not receiving applications.

## **8. Financial Report for this Meeting and Approval of Cheques**

Current balance: £16,956.77

Cheques approved: £ 461.24 Clerk Wages  
£218.40 Village insurance:

All cheques were approved ( Discussed via email previously )..

## **9. Other village matters and items for future agendas**

### *Grass cutting*

Cllr Reddington confirmed that current contractor do not collect grass as describe as waste.

ACTION: Cllr Sneesby stated we need to tender for other contractors to include collection of grass.

The meeting ended at 20:10 hrs.

### *Park Farm*

It was fed back to Cllr Sneesby that Park Farm would like to take a more active role within the village. They recently supplied a new gate for the church and have been cleaning the roads following the movement of tractor traffic through village.

ACTIONS: Cllr Sneesby to discuss with them about whether they would be prepared to paint the gates at either end of village and clean up the signage. He will also discuss about the state of the various dikes and how overgrown they have become. Do they have any responsibility for keeping these clear?

*Request for a bench on the green on Bardolph's way by residents.*

Will review request once it is determined who land is owned by.

### *The Oak tree in Bardolph's Way*

Apparently needs feathering according to UK Power.

There is a protection order on the Oak trees since 1960s and the parish council took on responsibility for this.

Action: To further discussion who could take on this work. Review at next meeting.

**10. The date and time of the next Parish Council Meeting is Tuesday 27<sup>th</sup> October 2020 at 7pm at the Mission Room, Wormegay.**