

WORMEGAY PARISH COUNCIL MEETING AGENDA

I hereby give notice that a meeting of the above named Parish Council will be held on **Thursday 6th June 2024 at 6.30pm at the Wormegay Mission Room**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving on the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited and welcome to attend.

AGENDA

1. To elect the chairman - chairman to sign the declaration of acceptance of office
2. To elect the vice-chairman
3. To consider accepting apologies for absence
4. To receive declarations of interest and requests for items on the Agenda
5. To consider any declarations of acceptance of office that have not been received and to decide whether to grant an extension or declare the seat vacant
6. To consider the process for the co-option of councillors for the vacancies arising from the election process (2 vacancies)
7. To consider bank signatories
8. To consider the councils standing orders
9. To consider and agree the councils code of conduct
10. To consider and agree the councils risk assessment document
11. To approve minutes of last meeting 26th March 2024
12. To receive the Chairman's, Borough Councilors and Clerks Reports
 - a. Borough Councilors Report
 - b. Chairman's Report
 - c. Clerks Report
 - i. Increase to Mission Room Hire from £10 - £15
 - ii. Donation towards the cost of cutting grass in churchyard - usually £200
 - iii. Parishioner - speeding complaint

13. To receive reports from last meeting
14. Health and Safety Topics
15. Planning topics
16. Highways
17. To consider the financial report for this meeting and approval of cheques.
 - a. Cheques for approval:
 - i. Grass cutting - SER, invoice 1 - £310
 - ii. Clerk salary: £325 - 8 weeks (25/03/2024 - 02/06/2024)
 - iii. Mission Room Rental February 2023 - March 2024 £100
 - iv. Michael Chopping - Projector £89.99
 - v. Michael Chopping - £50 donation for Projector Screen
 - vi. Vicky Matkin - £551 - RBLI - Tommy Statue x 3
 - vii. Norfolk Parish Training and Support Subscription - £61
18. To receive feedback/queries from the Parishioners
19. To receive items for the next Agenda
20. To agree the date and time of the next parish council meeting,