

## WORMEGAY PARISH COUNCIL MEETING MINUTES

The meeting of Wormegay Parish Council took place on **Tuesday 27th June 2023 at 7.00pm at the Wormegay Mission Room**

Present: Pete Sneesby, Nick Malby, Dawn Payne, Michael Chopping, Pallavi Devulapalli *Clerk*: Jo Panrucker and 9 Parishioners

### AGENDA

**1. To consider accepting apologies for absence**

Jim Moriarty

**2. To receive declarations of interest and requests for items on the Agenda**

NA

**3. To receive the Chairman's, Borough Councilors and Clerks Reports**

a. Borough Councilors Report

First planning meeting due to be held - Cllr Devulapalli requested feedback from the parishioners on existing applications, specifically solar farm and cold store at Alfred G Pearce. Feedback shared that PC submitted a neutral position for the solar farm, and against for the cold store in light of concerns raised that this could lead to increase in production and the village has already raised numerous concerns about the HGV traffic and noise at the factory

b. Chairman's Report

c. Clerks Report

**4. To consider and agree the councils code of conduct**

Approved - **Action Clerk**, publish on the website

**5. To consider and agree the councils risk assessment document**

Approved - **Action Clerk**, publish on the website

**6. To consider the process for the co-option of councillors for the vacancies arising from the election process (3 vacancies)**

a. Application by Andrew McAdam

Candidate approved, however declaration is required - **Action Clerk**: bring forms to next meeting

**7. To consider the vacancy of Parish Clerk, and agree process for recruitment**

**Action clerk**: post vacancy on website, community group and NPS.

**8. To approve minutes of last meetings 23rd May 2023**

Approved

## 9. To receive reports from last meeting

### a. Proposals for noticeboards:

- i. x2 [WeatherShield Outdoor wall mounted](#), £275.88 each
- ii. x1 [Nimbus post mounted personalized](#) with posts £1,150.764

Total: £1,702.52, including VAT: reclaimable amount £340

Concerns were raised by parishioners about whether we should be investing in village assets at this time, given the pressure on costs.

Discussion was had about the surplus funds the parish has after not spending for a number of years, and also the fact that precept has not been raised for 3 years. Request from parishioners for the Neighbourhood and Community group to have a key - supported. Councilors voted 4 in favor obtaining new noticeboards. **Action Clerk:** Place order

- b. Flag pole proposals: [6m fibreglass with internal halyard](#) and gold finial, £495  
**Action Clerk:** obtain quote for 4m

## 10. Health and Safety Topics

## 11. Planning topics

- a. [Ref. No: 22/02086/FM Installation of solar farm: Awaiting Decision](#)
- b. [Ref. No:22/01333/FM/ Erection of Cold Store & Change of Use: Awaiting Decision](#)

## 12. Highways

- a. Tree preservation requested for two additional trees in Wormegay as per previous meeting, Clerk also chasing on Bardolph's oak.

## 13. To consider the financial report for this meeting and approval of cheques:

### a. Cheques for approval:

- i. Grass cutting, invoices #15 #16: £180
  1. To agree parish grass cutting will no longer include Bardolph's Way.  
**Outcome: Agreed** - residents will now maintain the area themselves, however the PC retains responsibility for the land

## 14. To review the Annual Governance & Accountability Return (AGAR) 2022/23:

- a. Approve and sign AGAR Certificate of Exemption
  - b. Approve and Sign Section 1 – Annual Governance Statement 2022/23
  - c. Approve and Sign Section 2 – Accounting Statements 2022/23
- Approved

## 15. To review and sign CILs grant

No spending to date - proposal to use this to fund the Mission Room noticeboard

**16. To receive feedback/queries from the Parishioners**

Updates on Anglian Water sewage scheme - expectation is that this will proceed, however latest timeline is to start from October. Residents are frustrated by the proposal, however PC is not able to influence.

Query raised about training for the defibrillator: **Action Cllr Chopping** volunteered to investigate options, and parishioner Roland has suggested leaflet drops

**17. To receive items for the next Agenda**

NA

**18. To agree the date and time of the next parish council meeting, proposed 25th July 2023**

Agreed